

Verwood u3a Committee Meeting
The Hub Verwood
10th May 2023

Apologies: DN

Present: LH, JBM, MP, DA, JT, JCM, HW

Minutes of the last meeting held on the 12th April 2023 were accepted.

Matters Arising: None

Agenda Item	Matters Discussed	Action	Person
1. Chair report	The Picnic in the Park was very successful with 14 potential new members and interest in running some new groups and workshops.		JCM
2. Treasurer Report	<p>JBM has provided an email regarding the updated management accounts.</p> <p>It was anticipated that there would be a £2900 deficit this financial year. The Bank Balance at the end of April was +£7001 and is anticipated to be approximately +£5000 at the end of the financial year.</p> <p>The card reader has been confirmed as working although this will be tested again nearer the Open Day.</p> <p>A grant application will be made to the National u3a for the Open Day on the 25th July. The application has to be made in advance and a report will have to be provided as to how the grant was spent.</p> <p>A grant from the Town Council is being investigated.</p> <p>Membership Fees from other local u3as for the current year were provided for comparison. Verwood - £30 Ringwood - £25 (meetings held in people's homes with additional charge if a venue is required) Poole - £65 Christchurch - £55</p>	<p>JBM to follow up.</p> <p>JBM to follow up.</p>	<p>JBM</p> <p>JBM</p> <p>JBM</p>

3. Membership Report	<p>Currently there are 289 members and 8 members from other u3as</p> <p>Access to the Membership records (name and number) for the Group Leaders to verify the attendees of their groups have renewed their membership was discussed.</p> <p>DA to follow up with TB regarding the online membership form.</p>	<p>DA to follow up with TB</p> <p>JCM to raise with DN for the GL meeting</p>	<p>DA</p> <p>DA</p> <p>JCM</p> <p>DA</p>
4, Venues and Groups	<p>A group leaders meeting is scheduled for the 7th June.</p> <p>The group leaders are to be asked to provide a deputy to attend the Open Day if they are unable to attend.</p> <p>It was agreed that Group Leaders and the Auditor who do not attend any other groups will pay the Affiliation fee of £4 to ensure they are covered by the insurance.</p>		<p>DN</p> <p>DN</p>
5. Publicity and Communications	<p>HW continues to appear on Forest FM and will promote the Open Day.</p>		<p>HW</p>
6. AOB	<p>The Lotto is continuing and will be promoted at the Open Day.</p> <p>A complaint has been received from a member. A response has been provided. JCM will meet with the member to ensure the concerns have been addressed. If not then the matter will be escalated to the National u3a.</p> <p>The Guitar and Ukulele groups have been approached to perform and will do so under the u3a banner.</p> <p>The website ownership has been transferred to the Verwood u3a.</p>		<p>JCM</p> <p>JCM</p>
Next meeting	<p>Wednesday 5th July 10:00 – 12:00 Verwood Hub</p>		
Future Meeting Dates	<p>Wednesdays time to be agreed. 9th August.</p>		