

**Verwood u3a Committee Meeting**  
**The Hub Verwood**  
**12<sup>th</sup> September 2023**

Present: LH, JBM, JT, JCM, HW, DN

Minutes of the last meeting held on the 5<sup>th</sup> July 2023 were accepted.

Matters Arising: None

Agenda Item	Matters Discussed	Action	Person
1. Chair report	<p>DA resigned on 02/09. JCM has taken over as membership secretary for the present.</p> <p>The AGM is scheduled for Wednesday 11<sup>th</sup> October. The agenda will be issued and will include the accounts and audit statement.</p> <p>The Open day was a success with 41 new members joining on the day. The visiting groups will be invited to next year's Open Day.</p>	JCM to issue AGM agenda	JCM  JCM
2. Treasurer Report	<p>JBM has provided an email regarding the audited accounts. The balance at the end of August was approximately £14000, and at present is approximately £15000.</p> <p>Gift Aid will provide about £1600.</p> <p>The expectation is that we will break even this year.</p> <p>An application for grant from the Town Council of £1500 has been submitted</p>	JBM to follow up.	JBM  JBM  JBM
3. Membership Report	<p>Currently there are 301 members. It appears that 54 members have not renewed, however this needs to be validated.</p> <p>The members who have ordered the magazine need to be confirmed.</p>	<p>JBM to review payment records before a reminder is issued.</p> <p>JBM to review the payments, and JCM to review the hardcopy applications.</p>	JCM JBM  JBM/JCM
4, Venues and Groups	<p>Some groups started this week, others have delayed until October.</p> <p>It has been reiterated that rooms must be</p>		DN

	<p>vacated on time.</p> <p>Table Tennis has reported an issue with access to the cupboard. The support team have been emailed regarding the issue and the provision of a key. A refund for the missed/delayed session is being sought. Table Tennis will be weekly from Easter.</p> <p>There is an issue with damage to the Badminton court as a result only 2 courts are available.</p> <p>Geology starts on the 5<sup>th</sup> October, it was agreed refreshments will not be provided.</p>		DN
5. Publicity and Communications	<p>HW will be on Forest FM at the end of the month.</p> <p>The Rustic Fair was successful.</p> <p>The Lucky Ball is still generating income.</p>		HW
6. Website	<p>GM has provided a report on the website. There are 65 published pages, and 12 unseen pages.</p>		GM
7. AOB Beacon  Inventory  External Speakers  Christmas lunch  National Chairs Forum	<p>The growth in membership indicates that serious consideration should be given to the use of Beacon. A pilot site will be progressed once the new membership secretary is in place.</p> <p>The inventory is now held by JCM and will be allocated accordingly.</p> <p>It was agreed that this will be reviewed when a full committee is in place.</p> <p>This is progressing.</p> <p>HW is joining the Forum on Zoom on Monday</p>	<p>DN to determine if storage could be made available at the Hub</p>	DN
Next meeting	Tuesday 7 <sup>th</sup> November 14:00 – 15:30		
Future Meeting Dates	Thursday 7 <sup>th</sup> December 14:00 – 15:30		